

**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS,  
JULY 17, 2007 AT 5:30 P.M.**

**REGULAR CITY COUNCIL MEETING - 5:30 P.M.**

The City Council of the City of Leon Valley, Texas, met for a Regular City Council Meeting on the 17<sup>th</sup> day of July 2007 at 5:35 p.m., at the Leon Valley City Council Chambers, at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

**Call to order and Pledge of Allegiance.**

Mayor Riley called the meeting to order and asked that the minutes reflect that the following members of Council were present: Manea, Reyna, Baldridge, Dean and Nelson.

City Manager Lambert and City Secretary Feutz were also present.

Mayor Riley led the Pledge of Allegiance.

**Convene into executive session in accordance with the Texas Government Code,  
Section 551.074, "Personnel Matters" to discuss the City Attorney Services selection -  
Interviews.**

Mayor Riley announced that Council would convene at 5:37 p.m. into executive session in accordance with the Texas Government Code, Section 551.074, "Personnel Matters" to discuss the City Attorney Services selection with interviews.

**Reconvene into open session.**

Mayor Riley reconvened Council into open meeting session at 7:15 p.m. All members of Council were present.

Police Chief Wallace, Fire Chief Irwin, City Accountant Wallace, and Assistant City Secretary/HR Officer Schendel, Community Development Director Smith, Administrative Assistant Gomez, and Community Outreach Lieutenant Reyes joined the meeting.

**Consider approval of minutes of the Regular City Council Meeting of July 3, 2007.**

A motion was made by Councilman Reyna, seconded by Councilmember Dean to approve the minutes of the City Council Meeting of July 3, 2007 as presented. Upon vote, the motion carried.

Mayor Riley announced that they would hear from Representative Joaquin Castro later in the meeting, as Representative Castro had notified the Mayor that he would be late

**Presentation by and introduction of Jeff English, General Manager/CEO of Grey Forest Utilities.**

Mayor Riley asked for Mr. English, but Mr. English from Grey Forest Utilities was not in attendance.

**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS,  
JULY 17, 2007 AT 5:30 P.M.**

**Presentation for the Green Bin Instant Win Program (Mayor Riley).**

Mayor Riley announced that Clemon Miller, Jr. was the winner for the week of July 10<sup>th</sup>. She also announced that there were no other winners that week. Mayor Riley encouraged everyone to take advantage of the City's recycling program.

**Presentation of "Good Neighbor Awards" for the 13<sup>th</sup> Annual Star Spangled 4<sup>th</sup> of July (Mayor Riley).**

Mayor Riley presented "Good Neighbor Awards" to participants from the 13<sup>th</sup> Annual Star Spangled 4<sup>th</sup> of July parade and festivities. She thanked all the individuals and groups who helped to make the day such a success despite the rain.

**Presentation by Mike Davis, Chair for the Business Alliance Committee.**

Business Alliance Committee (BAC) Chair Mike Davis first introduced members of the Committee in attendance and then informed Council that the Committee had selected three projects that they felt would help to bring businesses to Leon Valley.

Committee member Walter Geraghty addressed Council presenting the first project - mowing more frequently along the median for Bandera Road. Mr. Geraghty stated that there were three options: wait until TXDOT mows the property, the City could do the work and purchase a 4-wheel drive PTO tractor and shredder which would cost \$30,000 for the tractor and \$10,000 for a bat wing shredder, or the City could hire a contractor such as Wilford Lot Mowing Service, an experienced TXDOT contractor, for about \$1500 per mowing.

Mr. Davis presented the second project stating that one of the biggest entrances into the City was Huebner Road and he provided video showing the right-of-way and fence conditions along Huebner Road. Mr. Davis recommended vinyl fencing to replace the various types of fences currently lining Huebner Road to present a uniform appearance and which would be less expensive than concrete, but should last longer than wooden fences.

Committee member Mike McCarley presented information on the third project recommended by the Committee - street signage. Mr. McCarley recommended large text street signs, entry identity monuments, and directional signage which he felt would provide a warm welcome to people entering the City and would have a positive effect on economic development. Mr. McCarley stated that identity monuments could cost \$3,000 - \$5,000 per entrance monument.

Mayor Riley recommended that grant money be researched to fund signage projects.

Mike Davis added that costs for concrete fencing would run approximately \$4.25 per square foot and if City staff provided labor to install the vinyl fencing, materials would cost approximately \$0.51 - \$0.84 per linear foot depending on the height of the fencing.

Mayor Riley thanked the Committee for their input. City Manager stated that the Street Maintenance Sales Tax could perhaps pay for some of the recommendations made by the Business Alliance Committee.

**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS,  
JULY 17, 2007 AT 5:30 P.M.**

Mayor Riley welcomed and introduced Boy Scout George Cardenas III from Troop 351 who is working on his citizenship in the community badge.

**Proclamation declaring August 7, 2007 as National Night Out in Leon Valley (Wallace).**

Mayor Riley asked Councilmember Dean to read the Proclamation declaring August 7, 2007 as National Night Out in Leon Valley. Mayor Riley presented the Proclamation to Police Chief Wallace. Chief Wallace encouraged everyone to contact the Police Department if the neighbors were planning a National Night Out party and stated that National Night Out would be observed in Leon Valley from 7 p.m. - 10 p.m.

**Presentation by the Honorable Joaquin Castro, Texas Representative, District 125 - an update from the 80<sup>th</sup> Session of the Legislature.**

Representative Joaquin Castro addressed Council apologizing for his tardiness and provided information to Council on accomplishments of the 80<sup>th</sup> session of the Legislature. He stated that the largest budget had been approved by the Legislature and in that budget was an expansion of the Childrens' Health Insurance Program (CHIP). He stated that Senate Bill 792 was passed which allowed for certain roads to continue to be considered for state toll road projects and could still be built by private entities but that it did not include Bandera Road. Representative also reviewed water conservation legislation from Senate Bills 3 and 4 and House Bill 1565.

Mayor Riley told Representative Castro that citizens in Leon Valley are telling her that they would rather have the gasoline tax increased to pay for road construction than a toll road on Bandera Road. She thanked the Representative for coming and presented him with a Good Neighbor Award for his participation in the July 4<sup>th</sup> parade.

**Citizens to be heard and time for objections to the Consent Agenda.**

Mayor Riley asked Council if they wished for any item to be removed from the Consent Agenda for further discussion. Hearing no one, Mayor Riley then asked if anyone in the audience wished to address the Council.

Nita Lange, Chair for the Trade and Market Days Committee, addressed Council stating that she felt that the Antique Road Show event, which was held the same day as the last Trade and Market Day, drew some of the same vendors and shoppers as the Leon Valley Market Day. She also announced that the San Antonio Car Club would like to partner with the Trade and Market Day. She announced that there would be an Open Car Show at the August 11, 2007 Trade and Market Day with trophies for the car show being provided by Herman Murray from Ancira.

Resident Hal Burnside addressed Council describing a recent accident on his street. He asked Council to consider additional traffic controls on Forest Way to slow down speeding vehicles.

Mayor Riley asked if anyone else wished to address Council and seeing no one, she asked for a motion on the Consent Agenda.

**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS,  
JULY 17, 2007 AT 5:30 P.M.**

**Consent Agenda**

**Consider approval of Quarterly Investment Report (Wallace).**

A motion was made by Councilmember Dean, seconded by Councilman Reyna, to approve the Consent Agenda as presented on the Council agenda. Upon unanimous vote, the motion carried.

**Action Agenda**

**Public Hearing to consider approval of a Resolution amending Resolution 06-004 "Rules of Conduct for City Council Meetings" (Mayor Riley).**

Mayor Riley addressed Council and the audience explaining that Council had reviewed the 2006 Resolution which established Rules of Conduct at Council meetings. She reviewed the changes recommended for the new Resolution:

1. Citizens could address Council during the "Citizens-to-be-Heard" portion of the agenda on items on the agenda and not on the agenda;
2. The meeting's presiding officer may allow anyone wishing to address an item on the agenda that was not covered in its scheduled time for up to three minutes and will no longer require the consent of Council;
3. Groups sharing a common opinion should designate a spokesperson when addressing the Council;
4. Items were deleted which: restricted citizen participation once Council began deliberation on an agenda item and which limited citizen comments to less than five minutes and which limited the number of times Councilmembers could speak during deliberations; and
5. Any item to be placed on the agenda must have the signatures of two Councilmembers or that of the Mayor.

Mayor Riley opened the discussion to hear comments from the public at 8:36 p.m. and announced that this was a public hearing.

Resident Al Uvietta addressed Council commending them for revising the rules and providing inclusive language.

Asking if anyone else wished to address Council as part of the public hearing and seeing no one, Mayor Riley closed the public hearing at 8:40 p.m.

Following discussion, a motion was made by Councilmember Baldrige, seconded by Councilmember Manea, to approve the resolution as presented. Additional discussion followed on limiting citizen input but no amendments were made to the motion on the floor. Upon vote, the motion carried. Mayor Riley announced that new Meeting Rules of Conduct were adopted and thanked everyone for their comments.

**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS,  
JULY 17, 2007 AT 5:30 P.M.**

**Consider approval of M&C # 07-04-07 with attached Resolution -Consider authorizing the City Manager to make application for a matching funds grant from the Texas Forest Service - Urban Forestry Partnership Grant Program, to fund a tree inventory of Leon Valley (Smith).**

Community Development Director Smith addressed Council requesting authorization for the City Manager to make application for a matching fund grant with a deadline of July 26, 2007 for submittal. She explained that the grant was from the Texas Forest Service and would be used to fund a tree inventory of the City to provide data of the City's current tree canopy cover and the types of trees in the City. She informed Council that the Zoning Commission was considering recommendations for tree preservation regulations to be adopted into the Zoning Code. She stated that the tree inventory will provide the baseline for a tree preservation ordinance.

Ms. Smith explained that CPS Energy had done a tree study in 2003 and it recommended that a 35% tree canopy be maintained for Leon Valley. With development since that time, Ms. Smith estimated the current tree canopy to be less than 32%. She stated that the matching fund moneys could be taken from the reserve fund or Council could vote to not accept the full grant.

Council discussed the benefit to the City of spending \$10,000 of City funds to accept the full amount if the grant is awarded. Mr. Lambert suggested that if the grant is awarded, staff will bring the issue back before Council for a final decision on accepting the full grant. Council also asked if the grant moneys could be used for something besides a tree inventory and Ms. Smith indicated that the grant would have to be rewritten prior to July 26, 2007 to include other uses of the grant money.

Following discussion, a motion was made by Councilmember Dean, seconded by Councilmember Nelson, to approve the request to authorize the City Manager to make application for the grant from the Texas Forest Service - Urban Forestry Partnership Grant Program with the provision that staff return the issue to Council if the grant is awarded. Ms. Smith stated that the grant award may be announced as early as September 2007.

**Discussion Agenda**

**Discussion on Speed Humps for traffic mitigation (Lambert).**

City Manager Lambert addressed Council stating that the discussion item addresses an area of the Strategic Plan which called for a plan to mitigate traffic congestion with one objective being to develop a neighborhood transportation plan. He stated that the discussion was to review ideas for policy and procedures for speed humps.

Mr. Lamberts stated that complaint of speeding in the neighborhoods is one of the top three complaints the City receives. He noted that the City of San Antonio has adopted a speed hump policy as a traffic calming measure in San Antonio and he reported that speed hump policy was presented to City Council in April 2006 but it was not adopted. Mr. Lambert presented an updated plan for Council to consider reviewing the eligibility and criteria for putting speed calming devices in residential areas: a petition must be signed by 80% of the residents on both sides of the street requesting the speed hump; street speed must be no more than 30 miles per hour; no more than two speed humps in a block; speed humps will be no closer than 300 feet

**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS,  
JULY 17, 2007 AT 5:30 P.M.**

apart; speed humps will only be in one direction on a street; no speed humps on arterial or collector streets; speed humps must be 20 feet away from a driveway entrance and no closer than 100 feet of an intersection, and speed humps cannot be located in front of a property unless that property owner has signed the petition. Mr. Lambert stated that after these criteria were met, the request would be reviewed by the police and fire departments for safety considerations. Mr. Lambert recommended that the residents requesting the speed hump participate in the funding of the speed hump. Mr. Lambert stated that quoted costs for speed humps were approximately \$1650 each plus labor costs and he was investigating other options to include using less expensive speed humps made from with recycled tires. He also presented information on other types of speed calming devices such as speed cushions or speed tables.

Council and staff discussed the impact of the speed humps slowing response time of emergency service vehicles, heavier flex loads on large emergency vehicles, and possible impact of speed humps on patients in ambulances traveling over speed humps. Fire Chief Irwin stated that inflatable speed humps used in Great Britain could be a better alternative as they deflate when emergency vehicles approach but are quite costly.

Councilmember Baldrige asked if lane striping could be looked at as a traffic calming measure as drivers may adjust their speed better when they can see the lane divider lines on neighborhood streets, especially on curves. Councilmembers also discussed that lower speed limits may also help calm traffic in the neighborhoods.

**City Manager's report (Lambert).**

City Manager Lambert introduced City Accountant Wallace who presented a summary of the June 2007 revenue and expenses for the General, Water and Sewer, and Community Center funds. Ms. Wallace stated that revenues and expenses seemed to be in line with what is expected and she noted that sales tax on CPS Energy bills will come in August, but still shows an increase over last year. She noted that with the heavy rainfall this summer, she did not expect the water sales revenue to meet the budget expectations and she stated that the City had not purchased the water rights yet and the purchase was not reflected in the budget. Ms. Wallace also pointed out the increased revenue from the Community/Conference Center rentals and clarified that hotel/motel tax revenue is paid at the end of July and she expected other revenue to meet expectations.

Councilmember Baldrige recommended that the City consider an audit of the hotel/motel tax receipts from hotels in Leon Valley. Ms. Wallace indicated that she was looking into firms that perform such an audit and the cost was approximately \$500 per audit and suggested that the City may want to order an order on one of the hotels to see if there were any improprieties before ordering audits for the other two hotels in the City.

Mr. Lambert handed out copies of the 2006 Strategic Plan adopted in November 2006 and reminded Council of the Strategic Planning Workshop scheduled for Saturday, July 21<sup>st</sup> from 9:30 a.m. - 1:30 p.m. in Chambers. Mr. Lambert also reminded Council of meetings to be held with the Environmental Protection Agency on Tuesday, July 24<sup>th</sup> at the Conference Center. He announced that the Bandera Road Site - Community Advisory Group will hold its first meeting at 6:00 p.m. that evening and the public availability session by the EPA will be held at 7:00 p.m. at the Conference Center.

**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS,  
JULY 17, 2007 AT 5:30 P.M.**

**Citizens to be heard.**

No one appeared.

**Announcements by Councilmembers and Mayor.**

Councilman Reyna reminded everyone that the Master Plan review for his neighborhood was scheduled for Tuesday, July 24, 2007. He congratulated Ms. Smith and Mr. Lambert for identifying and initiating the tree grant application.

Councilmember Baldrige asked about the City Manager's barbecue. Mr. Lambert explained that he is having a cookout for each department's staff and on July 20<sup>th</sup> he is cooking for the Public Works, Economic Development, and Library Departments and invited Council to join him.

Mayor Riley introduced Nancy Marin, new Chairman of the Citizen Neighborhood Progress Committee. Ms. Marin reported that she will be bringing survey results from the Committee to the Strategic Planning Workshop.

**Convene into executive session in accordance with the Texas Government Code,  
Section 551.074, "Personnel Matters" to discuss the selection for City Attorney Services.**

A motion was made by Councilman Reyna, seconded by Councilmember Baldrige, to table convening into executive session to discuss the selection for City Attorney Services until a later date, not specified. Upon vote, the motion carried.

**Reconvene into open session.**

Not applicable.

**Consider discussion and any action as appropriate from executive session.**

Item not discussed or voted on.

**Adjourn.**

After asking if there was any other business or any comments, and after hearing no comments or requests, Mayor Riley announced the meeting adjourned at 9:43 p.m.

ATTEST:

Chris Riley  
Mayor

Marie Feutz  
City Secretary

*Approved by majority vote of Leon Valley City Council on August 8, 2007*